

Date:

Name:

Postal Address:

Telephone M:
W:
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Fax:

Email:

VOLUNTEER AS A MIGRATION AGENT

1. Please tick the relevant box:

I am already registered as a Migration Agent (complete details on page 3)

And/or

I have a Practising Certificate issued by the Legal Services Board or relevant interstate legal professional body.

Or

I am admitted to practice by the Supreme Court of an Australian State or Territory and am therefore eligible to apply for a Volunteer Practising Certificate by the Legal Services Board (or relevant interstate legal professional body).

Or

I have completed a Graduate Certificate in Migration Law and am eligible to register.

2. Availability for volunteering:
- Day service Evening service Weekend service

3. Frequency:
- Weekly Fortnightly Monthly

4. PLEASE NOTE:

We are looking for Lawyers to assist us with this project. If you are interested, you will be required to register as a Migration Agent. You are only able to register as a Migration Agent if you have completed a law degree and have been admitted to practice and are eligible for a Practising Certificate **OR** have completed the Graduate Certificate of Migration Law.

If you would like more information about registering as a Migration Agent or want to start this process if you are eligible, please go to www.mara.gov.au. Refugee Legal can assist you with registering as a Migration Agent. A \$160 fee applies for a non-fee charging agent for 12 months, and you will be required to undergo a Federal Police Check, costing \$42.

If you are not eligible to register as a Migration Agent, please consider applying for the volunteer Administrative Assistant position.

5. Please outline any particular qualifications, skills or experience you have that might assist you in your work with the Seeking Refuge Project (e.g. legal skills, client skills, research skills, case management, social work, etc.)

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6. Have you volunteered as a Lawyer/Migration Agent for a community organisation previously? If yes, please describe where, when and in what capacity.

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7. Why are you interested in volunteering as a Lawyer/Migration Agent with the Seeking Refuge Project?

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8. Please attach a copy of your current CV to your application.

Thank you for expressing your interest in volunteering as a Lawyer/Migration Agent as part of the Seeking Refugee Project (Geelong) and Refugee Legal. Please return your completed application form and copy of your current CV via one of the methods listed below. Please note that we prefer to receive applications via email.

Email: marijana.graljuk@barwoncls.org.au

Post: Marijana Graljuk (Project Worker)
Seeking Refuge Project
Barwon Community Legal Service
73 Pakington Street
Geelong West VIC 3218

For more information regarding the Seeking Refuge Project, please contact Marijana on 1300 430 599 or 0468 763 052.

The Seeking Refuge Project Worker will contact you to acknowledge receipt of your application. You will then be contacted to attend an information and/or training session. Following this, a selection interview will take place and acceptance into the program will be determined.

Registered Migration Agent Details

Registration Number:

Renewal Date:

Business Name:

Years of experience:

Office use only	
Copy forwarded to RILC: Yes/No	
Date received:	
Date interviewed:	
Comments:	